



EXPERT LOCAL KNOWLEDGE
and bookings throughout New Zealand

NEW ZEALAND'S OFFICIAL VISITOR INFORMATION NETWORK

WANAKA i-SITE VISITOR CENTRE

103Ardmore Street
PO Box 147 Wanaka 9343
Email: bookings@lakewanaka.co.nz
Website: www.wanaka-isite.co.nz
Phone (03) 4431233 ext 0

Display Periods:	12 Months	01 May – 30 April / 1 November – 31 October
	Summer	01 November – 30 April
	Winter	01 May – 31 October

Lake Wanaka i-SITE Advertising Terms & Conditions:

By display brochures, posters or displays, you agree to the following terms and conditions:

- We reserve the right to decline to display material that does not foster a mutual working relationship between the operator and the Wanaka i-SITE and the content of the brochures shall not be in direct competition with the Visitor Centre business.
- The term brochure display does not guarantee automatic bookings from us. However we will promote your business at every opportunity and try our best to send you customers. It is in our own interests as well as yours to achieve this.
- Agreement that the price to the customer will be the same and no commission component will be added on top.
- It is a requirement of Lake Wanaka i-SITE Visitors Centre that all operators must have the necessary legal compliances in place for their business
- The Visitor Centre reserves the right to remove an operator’s brochure/s in the event of substandard, unlawful or unsafe operation of the business or in the event the Visitor Centre receives consumer complaints with regards to operator’s product or conduct.

Brochures:

- Please supply brochures in bundles of 50. We are unable to store large numbers of brochures and will notify you either by phone or email in advance when we need additional stocks of brochures.
- Operators are not to move/change the brochure display position in the Visitor Centre. Brochure display will be maintained by the Visitor Centre in a tidy and presentable condition.

Payment for Brochure Display:

- Brochures will be removed if payment is not made within 30days from being invoiced.
 - Payments can be made by direct credit to our BNZ account: 02-0920-0080445-03
 - Cancellation of advertising results in no refund being payable and that any excess stock of brochures will be held for 14 days for Operator collection, after which time they will be recycled
- All brochure only contracts will automatically renew after 12 months unless cancelled by the operator 4 weeks prior.

Operator Payments:

- If we have taken full payment for your product, payments will be made on the 20th of the month following the booking by direct debit.
- We require an invoice from you each month that states amount payable, excluding our commission. We do not pay out automatically as some booking agents do.

Deposit Only Agreement:

- The Lake Wanaka i-SITE will not be held responsible for any no shows - This option is at your own risk.
- The Lake Wanaka i-SITE is not legally permitted to pass on any credit card details to the operator to secure the balance.

Change of Bank Account / Owners:

- It is important that we are notified in writing if you bank account details change, or your business is sold. If we are not notified in writing of new bank account details, any payments made to a previous owner or bank account will be your responsibility to recover.

Pay & Display Brochure Terms & Conditions have been read and understood:

Signed Date

Please confirm your business holds all the relevant operating compliances YES NO